

**CLIENT CHARTER ACHIEVEMENT OF  
PUTRAJAYA FEDERAL TERRITORIES DIRECTOR'S LANDS AND MINES OFFICE  
MONTH OF **AUGUST 2024****

BIL	ACTIVITY	TOTAL	COMPLIANCE CHARTER		NON COMPLIANCE CHARTER	
			NUMBERS	PERCENTAGE (%)	NUMBERS	PERCENTAGE (%)
A. LAND REGISTRATION SECTOR						
1	Dealings and non-dealings of land registration within 1 working day for complete presentation.	62	62	100	-	-
2	Dealings and non-dealings of Strata within 30 working days for complete presentation.	306	306	100	-	-
3	Issuance of Certificate of Shares Unit Formula (SiFUS) within 14 working days.	-	-	-	-	-
4	Strata Management involves Application for Partition of Land (Strata Title) is processed within 100 working days after Certificate of Proposed Strata Plan (CPSP) is issued by JUPEM.	-	-	-	-	-

BIL	ACTIVITY	TOTAL	COMPLIANCE CHARTER		NON COMPLIANCE CHARTER	
			NUMBERS	PERCENTAGE (%)	NUMBERS	PERCENTAGE (%)
5	Processing <b>refund the deposit</b> within 7 days after the approval is received.	-	-	-	-	-
<b>B. LAND MANAGEMENT SECTOR</b>						
1	Application for <b>transfer/charge/lease</b> is processed within 27 working days from the date of complete application is received.	102	102	100	-	-
2	Application for <b>Consent of land / Strata by foreigners</b> within 27 working days from receipt of the applications.	1	1	100	-	-
3	Application for <b>variation of conditions, restrictions and categories</b> under Section 124 NLC is processed within 72 working days from receipt of the applications until the application is submitted to Federal Territory Secretariat of the Land Committee (UJKT WP).	4	4	100	-	-

BIL	ACTIVITY	TOTAL	COMPLIANCE CHARTER		NON COMPLIANCE CHARTER	
			NUMBERS	PERCENTAGE (%)	NUMBERS	PERCENTAGE (%)
4	Applications for <b>approval of surrender and re-alienation</b> under Section 204D NLC 1965 is processed within 65 working days from receipt of the applications until the application is submitted to Federal Territory Secretariat of the Land Committee (UJKT WP)	-	-	-	-	-
5	Application for the <b>sub-division of land</b> under Section 137 NLC 1965 is processed within 45 working days from the date of complete application is received until a letter of approval is issued.	-	-	-	-	-
6	Application for the <b>partition of lands</b> under Section 142 NLC 1965 is processed within 45 working days from the date of complete application is received until a letter of approval is issued.	-	-	-	-	-
7	Applications for <b>approval of surrender of part</b> under Section 200 NLC 1965 is processed within 45 working days from the date of complete application is received a letter of approval is issued.	-	-	-	-	-

BIL	ACTIVITY	TOTAL	COMPLIANCE CHARTER		NON COMPLIANCE CHARTER	
			NUMBERS	PERCENTAGE (%)	NUMBERS	PERCENTAGE (%)
8	Applications for <b>approval of surrender of whole</b> under Section 197 NLC 1965 is processed within 45 working days from the date of complete application is received until the application is submitted to the Land Administrator.	-	-	-	-	-
9	Application for <b>amalgamation of lands</b> under Section 148 NLC 1965 is processed within 45 working days from the date of complete application is received until the application is submitted to the Land Administrator.	-	-	-	-	-
10	Application for <b>permit extraction and removal of rock material</b> under Section 70 NLC 1965 is processed within 30 working days from the date of complete application is received until the application is submitted to the Land Administrator.	6	6	100	-	-

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			NUMBERS	PERCENTAGE (%)	NUMBERS	PERCENTAGE (%)
C. SERVICE MANAGEMENT SECTOR						
1	Feedback on inquiries and public complaints will be given within 15 working days.	-	-	-	-	-
2	Billing and invoicing payments are processed within 14 working days from the date the full document is received.	19 Transaction RM87,175.21	31	100	-	-